Crusaders Rugby Club

Emergency Action Plan

Updated: January 23, 2026

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Purpose

The Emergency Action Plan (EAP) is designed to manage the immediate need for medical assistance in the instance of traumatic injury or illness. The Emergency Action Plan assigns specific responsibilities to club personnel on site for effective evaluation, transpiration and follow-up of the situation.

This Emergency Action Plan is designed to address the immediate need for medical assistance in the event of an on field traumatic injury or illness. This Emergency Action Plan assigns specific responsibilities to club personnel for the effective evaluation, communication, transportation and follow-up of the situation.

Distribution and EAP Communication

It is the responsibility of the Directors of Senior, Junior and Minor Rugby and the Club Medical Officer to ensure that all coaches, managers, trainers, athletic therapists have reviewed and are familiar with this EAP.

This EAP will be available for all members, coaches and other members of the Crusaders community at: https://crusadersrugby.club/emergency

Emergency Action Plan Personnel

1. Senior Certified Athletic Therapist (CATC) or Trainer
2. Assistant Certified Athletic Therapist (CATcc) or Trainer
3. Designated Emergency Site Administrator (DESA)
4. Designated Emergency Site Facilitator (DESF)
5. Head Coach of Team

Emergency Action Plan Personnel Responsibilities

Senior Certified Athletic Therapist (CATC) or Trainer	• Primary evaluation and care of the Athlete • Notify the parents if catastrophic injury occurs? • Designate someone to accompany Athlete to the hospital Document the injury
Assistant Certified Athletic Therapist (CATcc) or Trainer	• Provide assistance to the CATC • Communicate with the DESA

Designated Emergency Site Administrator (DESA)	• Call EMS based on the CATC instructions • Provide athletes medical information to CATC and EMS • Coordinate the supply of emergency equipment to the scene • Communicate with the DESF
Designated Emergency Site Facilitator (DESF)	• Co-ordinate the arrival of EMS to the scene
Head Coach of Team	• Ensure Emergency Action Plan is filled out for each event • Ensure athletes medical information is available to the DESA • Inform the CATC if not field side of the scene by phone or walkie-talkie • Ensure all other athletes and spectators are kept away from the scene of the injury • Notify the athlete's parents of the injury and which hospital the athlete is being transported to.

Emergency Action Plan Communication

CLUB SITE	Crusaders Rugby Club, 2214 Ninth Line, Oakville, ON L6J 4Z2	(905) 338-7533
EMS	Emergency Medical Service	911
Nearest Hospital	Oakville Trafalgar Memorial Hospital, 3001 Hospital Gate, Oakville, ON, L6M 0L8	(905) 845-2571
Club Medical Officer	Dana Flatt	(226) 972-6097
Club President	Chris Tudor Price	(416) 894-8799
Vice President	Kevin Brenders	(289) 218-6134

Important Notes:

- Do not allow or send teammates to the hospital.
- In case of a catastrophic injury, no information should be given to any party other than EMS.

HOLY TRINITY SITE	Holy Trinity Catholic Separate School, 2420 Sixth Line, Oakville, ON L6H 5Z8	(905)257-3534
EMS	Emergency Medical Service	911

Nearest Hospital	Oakville Trafalgar Memorial Hospital, 3001 Hospital Gate, Oakville, ON, L6M 0L8	(905) 845-2571
Club Medical Officer	Dana Flatt	(226) 972-6097
Club President	Chris Tudor Price	(416) 894-8799
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Emergency Equipment - Crusader Rugby Club Onsite

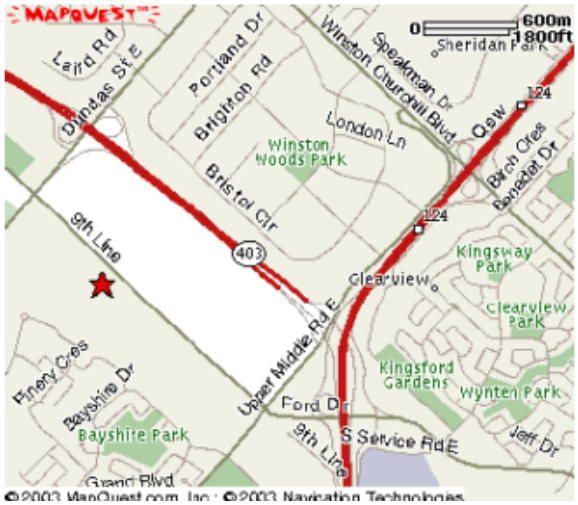
Equipment Type	Yes/No	Person Responsible	Location
First Aid/Trauma Kit	YES	CATC/CATcc/Trainer	Therapists Room
Splint Kit	YES	CATC/CATcc//Trainer	CATC/CATcc
Spine Board	YES	CATC/CATcc/EMS	EMS
AED (Defibrillator)	YES	CATC/CATcc/EMS	Wall across from stairs in downstairs hall
EPI-Pen (Epinephrine)	NO		

Important Notes:

- Athlete's' Medical Information, first aid kit and quick access to ice shall be the standard for each practice and event.
- Certified Athletic Therapist (CATC) or other trained emergency first aid responder shall be available by Mobile Phone to provide care.

Club Location Map and Directions

Crusaders Rugby Club 2214 Ninth Line Oakville, ON L6J 4Z2 Tel: (905) 338-7533	Directions to: Crusaders Rugby Club



- From East (via QEW): Take QEW West and exit at Ford Drive. Turn right and head north. Continue through the set of lights (Upper Middle Rd) where Ford Drive turns into 9th Line. The club is on the left side as you crest the hill. Look for the sign and the south field.
- From East (via 401): Take 401 West to 403 Hamilton. Continue along 403 to Upper Middle Road exit. Turn right onto Upper Middle Rd, then take first right at lights (9th Line). Continue north and the club is on the left side as you crest the hill. Look for the sign and the south field.
- From West (via 401): Take 401 East to Trafalgar Rd exit. Head south on Trafalgar to Dundas St (Hwy 5). Turn left (east) until you reach 9th Line. Turn right (south) on 9th Line and the club is on your right after passing the drive-in theatre.
- From West (via QEW): Take QEW East to Ford Drive exit. Turn left (north) on Ford Drive. Continue through the set of lights (Upper Middle Rd) where Ford Drive turns into 9th Line. The club is on the left side as you crest the hill. Look for the sign and the south field.

Nearest Hospital Location Map and Directions

Oakville Trafalgar Memorial Hospital 3001 Hospital Gate Oakville, ON, L6M 0L8 Tel: 905-845-2571	Directions to: Oakville Trafalgar Memorial Hospital
	From the QEW: ● Take the Third Line exit and proceed north to Dundas Street. ● Turn left (west) onto Dundas Street. ● Turn right onto Hospital Gate. From HWY 407: ● Take the Bronte Road exit and proceed south to Dundas Street. ● Turn left (east) onto Dundas Street. ● Turn left onto Hospital Gate. **From Holy Trinity Catholic Secondary School** ● 2420 Sixth Line, Oakville, ON L6H 5Z8 ● Head north toward Sixth Line ○ 30 m ● Turn right toward Sixth Line ○ 30 m ● Turn left at the 1st cross street onto Sixth Line ○ 850 m ● Turn left onto Dundas St W/Halton Regional Rd 5 ○ 4.5 km ● Turn right onto Hospital Gate ○ 260 m ● Turn right onto Volunteer Way ● Destination will be on the right